

Letter to an Elected Official Sentence Frames

Dear [Proper Title + Last name],

Paragraph 1: I am [name]. I am writing to you from [where you are] because [issue + details].

Paragraph 2-3: As you may or may not already know, [supporting information about the issue, including cited facts and personal/local stories].

Paragraph 4: For the reasons stated above, I am asking that you do [whatever you're asking]. I know that there's a vote coming up on [insert bill] and I would like you, as my representative, to vote [yay or nay].

Sincerely,

Name and voting district

Wait, what legislation is being voted on in [federal] Congress?

Voters can find out what laws are being voted on in congress by checking out [Bills and Resolutions -- GovTrack.us](#) by scanning the QR Code.



SCAN ME