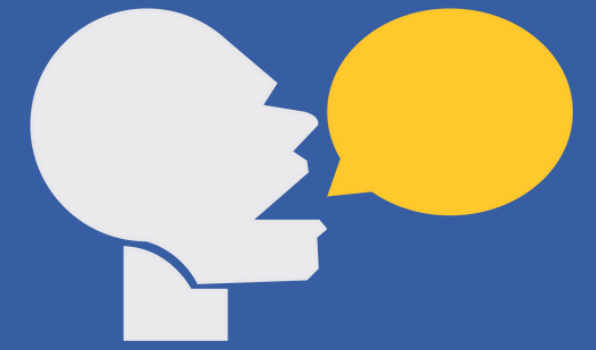


Preparing to Call an Elected Official



1. **Decide which official you should call.**

Consider which official can best respond to your concern. Does their position allow them to pursue the change you hope for?

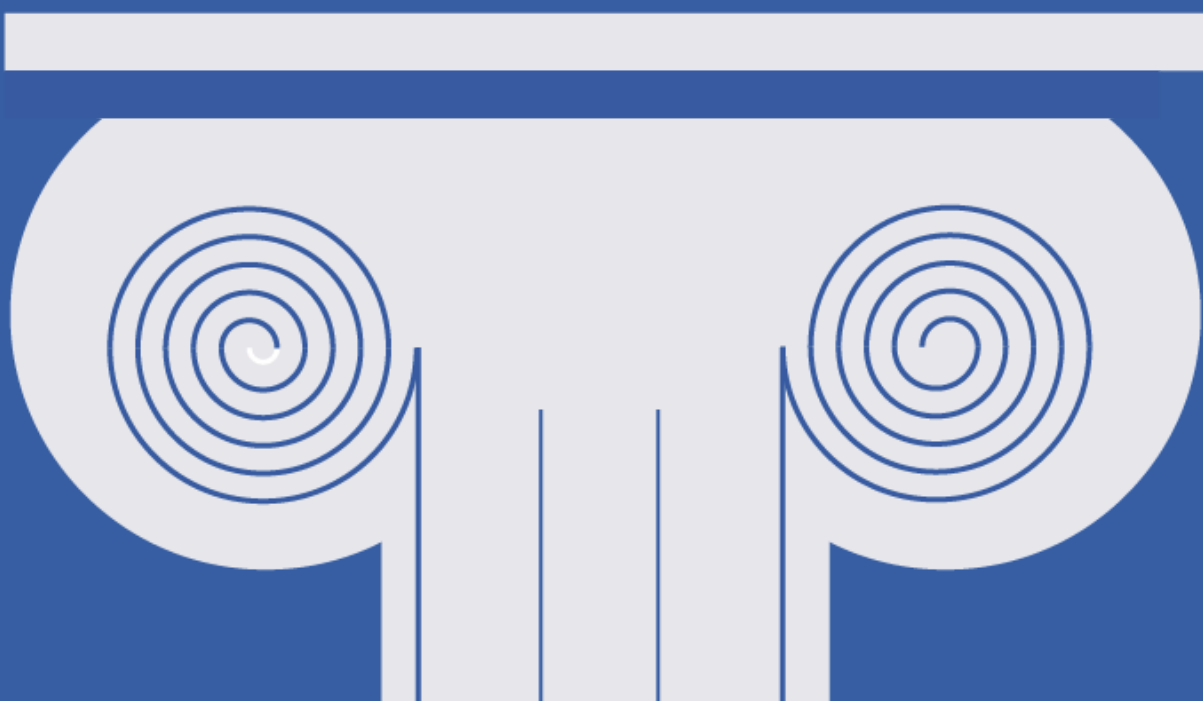
2. **Prepare for the call.**

What do you want to discuss over the phone? Write down the issue, any questions you have for the office staff, and your requests for the official.

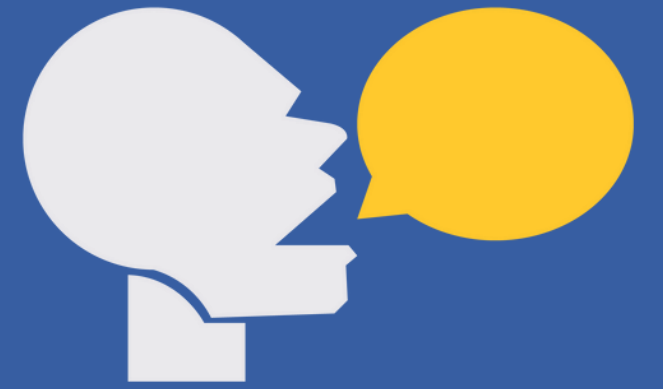
3. • **Call the office during business hours.**

Introduce yourself and any community or group you are calling on behalf of. State the issue and your concerns. Close with your request for the elected official.

- Prepare a script for yourself ahead of time.
- Focus on one issue in one phone call.
- Be prepared to speak with staff or leave a message.



Calling an Elected Official



1. Research:

- What is the official's former and current position on this issue?
- What is being said about this issue in the news right now?

2. Think Critically:

- Why is this issue important and relevant to this official, the official's position, and the official's constituency?
- What can this official do?

3. Prepare a Script:

- **Introduction:** Include identifying information, such as your name, where you live, and an organization or community you are calling on behalf of.
- **Background information:** Explain the issue. Reference recent events or figures.
- **Importance:** Explain the importance of the issue. Relate it to yourself, your community, and the official.
- **Make an Ask:** What can the official do? Mention specific bills or events.

